



**Karnataka Veterinary Animal and Fisheries Sciences University, Bidar
College of Fisheries Alumni Association (COFAA), Mangalore – 575 002**

President: Dr K.M. Shankar

General Secretary: Dr B. Hanumanthappa

No. COFAA/ECM/02/2015-16

Dated: 06.08.2015

As per the decision of the Executive Committee of College of Fisheries Alumni Association, the President of COFAA has pleasure in appointing you as a **“Returning Officer”** to conduct election for the post of Vice President, General Secretary, Joint Secretary, Treasurer and five Executive Committee members for the year 2015 and 2017.

Date: 03-08-2015

Dr. B.Hanumanthappa
General Secretary (COFAA)

To

Dr. N. Basavaraj
Professor of Aquaculture
Dept. of Aquaculture
College of Fisheries, Mangaluru.

No. COFAA/ECM/02/2015-16

Dated:06.08.2015

MEETING NOTICE

The Annual General Body Meeting of the College of Fisheries Alumni Association (COFAA) is scheduled to be held on Friday, August 28th, 2015 at 4:30 pm in the Prof. H.P.C. Shetty Hall, College of Fisheries, Mangalore. All the members are requested to make it convenient to attend the General Body Meeting to transact the following business. Elections to the COFAA for the period 2015-2017 will be held on the same day. Dr. N. Basavaraja, Professor, Dept. of Aquaculture, College of Fisheries, Mangalore is nominated as Returning Officer for conducting the elections. The nomination forms and calendar of events are enclosed for needful.



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AGENDA

1. Welcome
2. To read and record the meeting notice
3. To read and record the proceedings of the previous A.G.M
4. Presentation of Annual Report for the year 2014-2015.
5. Presentation of Audited Statement of Accounts for the Year 2014-2015.
6. Announcement of Officer Bearers and Executive Committee Members for the period 2015-2017.
7. Any other matter with permission of chair.
8. Presidential Remarks
9. Vote of Thanks

Yours sincerely

Dr.B.Hanumanthappa
(General Secretary)

No. COFAA/ECM/02/2015-16

Dated:06.08.2015

**ELECTION OF OFFICE BEARS AND EXECUTIVE COMMITTEE MEMBERS FOR COFAA,
MANGALORE (FOR THE PERIOD 2015-2017)**

CALENDER OF EVENTS

S.No	Particulars	Date	Time
1.	Filing of Nomination	19-08-2015	During College working hours
2.	Scrutiny of Nomination	20-08-2015	--
3.	Notifying the list of eligible candidates	21-08-2015	--
4.	Withdrawal of Nomination	24-08-2015	9.30 AM -5 PM
5.	Publication of final list of candidates	25-08-2015	--
6.	Election, If required	28-08-2015	3.00-5.00 PM (Prof. HPC Shetty Hall)



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7.	Counting of votes and Declaration of Results	28-08-2015	Immediately after election
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NOTE:

1. Interested COFAA members may submit their nomination papers to the Election Returning Officer, Dr. N. Basavaraja.
2. The positions to be filled for which nominations invited are; **One each** for the positions of Vice President, General Secretary, Joint Secretary , Treasurer, and 4 members to the Executive Committee.

Sd/-
(Dr. N.Basavaraja.)
Returning Officer

COLLEGE OF FISHERIES, ALUMNI ASSOCIATION ELECTION TO THE EXECUTIVE COMMITTEE FOR THE PERIOD 2015-2017 NOMINATION FORM
1. Name of the position contesting:
2. a) Name of the candidate (In block letters): b) Designation and address:
3. Proposed by (COFAA member) a) Name of the proposer: b) Designation and address:



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c) Signature with date:

4. Seconded by (COFAA member)

a) Name of the seconder:

b) Designation and address:

c) Signature with date:

DECLARATION

I, is a member of good standing of COFAA, Mangalore, and willing to serve as office bearer / the Executive Committee member for the period 2013-2015.

Place:

Date:

Time:

Signature of the candidate



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